[YOUR NAME]

[Chief Operating Officer | General Manager | Board Advisor]

[City, State] · [Phone] · [Email] · [LinkedIn URL]

Executive Summary

[Four sentences at most. Open with your level and the scale you lead: revenue, people, regions. Name two strategic outcomes you delivered. End with the mandate you are seeking, such as a turnaround, a growth phase or a board role.]

Selected Achievements

- **[Growth]:** [Revenue or profit result with the number and time frame.]
- **[Transformation]:** [A turnaround, restructure or integration you led and its outcome.]
- **[Talent]:** [Leadership bench you built: promotions, retention, succession.]
- **[Expansion]:** [A market, product or partnership you opened.]

Leadership Experience

[Executive Title] | [Company Name], [City] [Year] – Present

[One line on the company: industry, revenue, employees, ownership.]

[Two-sentence mandate: why you were hired and what you were asked to change.]

- [Strategic result with a number.]
- [Operational or financial result with a number.]
- [Board, investor or stakeholder outcome.]

[Executive Title] | [Company Name], [City] [Year] – [Year]

[One line on the company.]

- [Strategic result with a number.]
- [Result that shows the scope of your role.]
- [Result that shows leadership of leaders.]

[Senior Title] | [Company Name], [City] [Year] – [Year]

[One line on the company.]

- [Keep earlier roles to two achievements each.]
- [Show the step that prepared you for executive leadership.]

Board and Advisory Roles

[Board or Advisory Title] | [Organisation] [Year] – Present

- [Committee roles, such as audit or remuneration, and your contribution.]

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Education

[Degree, Field] | [University Name] [Year]

[Executive Programme] | [Institution] [Year]

Core Competencies

[Strategy and planning] · [P&L leadership] · [Mergers and integration] · [Governance] · [Change leadership] · [Stakeholder relations]

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